

**VILLAGE OF NEW GLARUS**  
**PUBLIC WORKS / PUBLIC SAFETY COMMITTEE MEETING MINUTES**  
12/12/22      6:30 P.M.

Present: Michael Bell, Henry Janisch, Peggy Kruse.

Also Present: Joe Cockroft, Director of Public Works; Chief Burt Boldebeck; Lt. Jeff Sturdevant, Brian Buzza, Gof Thomson

**REGULAR MEETING**

1. **Call to Order:** Chair Kruse called the meeting to order at 6:33 PM.
2. **Approval of Agenda:** Bell moves approval. Janisch seconds. Motion passes 3-0.
3. **Approval of Minutes from 11.7.22:** Janisch moves approval. Bell seconds. Motion passes 3-0.
4. **Public Safety**
  - a. **Monthly Police Department Report:** Chief Boldebeck gave a brief report.
  - b. **Consideration/Discussion: Operator Licenses:** Sherri L. Foesch, Narayan Chetri – Janisch moves approval. Bell seconds. Motion passes 3-0
  - c. **Consideration/Discussion: Additional Parking Stall for New Glarus Post Office:** Postmaster Brian Buzza presented the committee with information on need for another parking stall. Janisch moves approval on condition the Post Office past for signage. Bell seconds. Motion passes 3-0.
  - d. **Consideration/Discussion: One-Side Parking on 11<sup>th</sup> Ave between 1<sup>st</sup> and 2<sup>nd</sup> St:** Resident Gof Thomson explained that the Duerst Guest House guests cause difficulty driving through area. Discussion ensued regarding revising current village ordinances for street parking. Bell denied request until residents attend a meeting and provide more information on the issue. Janisch seconds. Motion passes 3-0.
5. **Public Works**
  - a. **Monthly Public Works Report:** Director Cockroft gave a brief report.
  - b. **Consideration/Discussion: New Glarus Christkindli Market Recap with PW Director:** Trash collection issue was discussed. Suggestion were made for the Village to reach out to the Chamber for contributing to new trash cans and perhaps benches. Chair Kruse noted the market was a success, such a success that the Village and Chamber need to work on expediting solutions for such a large event.
6. **Adjournment:** Chair Kruse adjourns the meeting at 7:37 PM.

-Chair Peggy Kruse

**VILLAGE OF NEW GLARUS**  
**PUBLIC WORKS / PUBLIC SAFETY COMMITTEE MEETING MINUTES**  
11/7/22      6:30 P.M.

Present: Michael Bell, Henry Janisch, Peggy Kruse.

Also Present: Joe Cockroft, Director of Public Works; Chief Burt Boldebeck; Lt. Jeff Sturdevant, Pat Rank (Strand Engineering)

**REGULAR MEETING**

7. **Call to Order:** Chair Kruse called the meeting to order at 6:30 PM
8. **Approval of Agenda:** Bell moves approval. Janisch seconds. Motion passes 3-0.
9. **Approval of Minutes from 9.12.22:** Bell moves approval. Janisch seconds. Motion passes 3-0.
10. **Public Safety**
  - a. **Monthly Police Department Report:** Chief Boldebeck gave a brief report.
  - b. **Consideration/Discussion: Operator Licenses:** Daniel Kubly, Mary Goeke, Jerilyn George – Bell moves approval. Janisch seconds. Motion passes 3-0
  - c. **Consideration/Discussion: Relocation of Stop Sign at Corner of 8<sup>th</sup> St. and 12<sup>th</sup> Ave:** Janisch moves approval of stop sign relocation. Bell seconds. Motion passes 3-0.
11. **Public Works**
  - a. **Monthly Public Works Report:** Director Cockroft gave a brief report.

- b. **Consideration/Discussion: 3<sup>rd</sup> Ave Phase Two Construction:** Pat Rank of Strand Engineering presented. Janisch motioned to have 3<sup>rd</sup> Ave completed in entirety to Village/Township line if possible rather than three phases. Bell seconds. Motion passes 3-0.

**12. Adjournment:** Chair Kruse adjourns the meeting at 7:33 PM.

-Chair Peggy Kruse

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS / PUBLIC SAFETY COMMITTEE MEETING MINUTES  
10/10/2022 6:30 P.M.**

Present: Michael Bell, Henry Janisch. Absent: Peggy Kruse

Also Present: Joe Cockroft, Director of Public Works; Chief Burt Boldebeck; Lt. Jeff Sturdevant, Bekah Stauffacher, New Glarus Chamber of Commerce

**REGULAR MEETING**

13. **Call to Order:** Trustee Janisch called the meeting to order at 6:30 PM

14. **Approval of Agenda:** Bell moves approval. Janisch seconds. Motion passes 2-0.

15. **Approval of Minutes from 9.12.22:** Bell moves approval. Janisch seconds. Motion passes 2-0.

**16. Public Safety**

a. **Monthly Police Department Report:** Chief Boldebeck gave a brief report.

b. **Consideration/Discussion: Operator Licenses:** Dawn Carney, Jean O'Neil, Alexa McWorthy, Kelly Ruschman – Bell moves approval. Janisch seconds. Motion passes 2-0

c. **Consideration/Discussion: Approval of New Glarus Christkindli Market Special Event Permit, 12.2-4.22:** One addition regarding snow removal was made to the permit. The Chamber will be responsible for snow removal at the event site during the event. Bell moves approval. Janisch seconds. Motion passes 2-0.

d. **Consideration/Discussion: Additional Parking Stall for New Glarus Post Office:** The Committee noted that the Post Office would be responsible for paying for the sign and for the cost of installation. No representative from the Post Office was in attendance to answer questions. Bell moves to table until future meeting. Janisch seconds. Motion passes 2-0.

e. **Consideration/Discussion: One-Side Parking on 11<sup>th</sup> Ave between 1<sup>st</sup> and 2<sup>nd</sup> St.:** No representative from the requesting group of residents was in attendance to answer questions. Bell moves to table until future meeting. Janisch seconds. Motion passes 2-0.

**17. Public Works**

a. **Monthly Public Works Report:** Director Cockroft gave a brief report.

**18. Adjournment:** Trustee Janisch adjourns the meeting at 7:23 PM.

-Trustee Henry Janisch

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS / PUBLIC SAFETY COMMITTEE MEETING MINUTES  
9/12/22 6:30 P.M.**

Present: Michael Bell, Henry Janisch. Absent: Peggy Kruse

Also Present: Joe Cockroft, Director of Public Works; Chief Burt Boldebeck; Lt. Jeff Sturdevant, Nick Bubolz, Town & Country Engineering; Denise Anton Wright, Friends of the Chalet; Bekah Stauffacher, New Glarus Chamber of Commerce

**REGULAR MEETING**

19. **Call to Order:** Trustee Janisch called the meeting to order at 6:30 PM

20. **Approval of Agenda:** Bell moves approval. Janisch seconds. Motion passes 2-0.

21. **Approval of Minutes from 8.8.22:** Bell moves approval. Janisch seconds. Motion passes 2-0.

**22. Public Safety**

- a. **Monthly Police Department Report:** Chief Boldebeck gave a brief report.
- b. **Consideration/Discussion: Operator Licenses:** Shubh Singh, Gurpreet Singh, Heather Ludwig, Craig Shea – Janisch moves approval. Bell seconds. Motion passes 2-0
- c. **Consideration/Discussion: Approval of New Glarus Wine Walk, 10.14.22:** Denise Anton Wright, representative of the event, asked to make two changes – in-person registrations will be \$35 instead of \$30 and registration will last until 6 p.m. rather than 5:30 p.m. Chief Boldebeck reminded Anton Wright that no alcohol is allowed on street. Anton Wright said that reminder was being printed on tickets. Bell moves approval. Janisch seconds. Motion passes 2-0.
- d. **Consideration/Discussion: Approval of Boos and Brews Pub Crawl, 10.22.22:** Bekah Stauffacher, NG Chamber Director, asked for a change in the open intoxicants location. Open intoxicants will now end on 4<sup>th</sup> Ave since Fest Haus is no longer participating. Bell moves approval. Janisch seconds. Motion passes 2-0.
- e. **Consideration/Discussion: Approval of NG High School Homecoming Parade, 9.30.22:** Bell moves approval. Janisch seconds. Motion passes 2-0.

**23. Public Works**

- a. **Monthly Public Works Report:** Director Cockroft gave a brief report including that the department is waiting on the County to paint center line on 2<sup>nd</sup> St. before painting parking stall lines.
- b. **Consideration/Discussion: Village Brush Drop-off Site:** Cockroft will be reporting back at next PWPS meeting with measurements on drop off site to see if barricades and a gate are possible to install.
- c. **Consideration/Discussion: Lead and Galvanized Water Service Replacement Policy:** Nick Bubolz, Town and Country Engineering, gave update. \$47,000 from a DNR grant is available this year to replace lead pipes. The Village will need to reapply for funds each year. The committee discussed needs within the Village. Bell moves approval to reimburse Village residents 100% until grant funds are depleted. Janisch seconds. Motion passes 2-0.

**24. Adjournment:** Trustee Janisch adjourns the meeting at 8:10 PM

-Trustee Henry Janisch

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS / PUBLIC SAFETY COMMITTEE MEETING MINUTES  
8/8/2022      6:30 P.M.**

**Present:** Peggy Kruse, Henry Janisch

**Also Present:** Joe Cockroft, Director of Public Works; Chief Burt Boldebeck; Lt. Jeff Sturdevant, Director Bekah Stauffacher

**REGULAR MEETING**

- 25. **Call to Order:** Chair Kruse called the meeting to order at 6:30 PM
- 26. **Approval of Agenda:** Kruse moves approval. Janisch Seconds. Motion passes 2-0
- 27. **Approval of Minutes from 7.11.22:** Kruse moves approval. Janisch Seconds. Motion Passes 2-0

**28. Public Safety**

- a. **Monthly Police Department Report:** Chief Boldebeck gave a brief report. The report focused on the increased call volume
- b. **Consideration/Discussion: Approval of Oktoberfest Special Event Permit 9/22-9/25:** Staff gave a brief update on how they handle large crowds and general special event management. Kruse moves approval. Janisch seconds. Motion passes 2-0.
- c. **Consideration/Discussion: Approval of New Glarus Car Show 10/2/2022:** Janisch moves approval. Kruse Seconds. Motion passes 2-0.
- d. **Consideration/Discussion: Operator Licenses – Shubh Singh, Gurpreet Singh, Heather Ludwig, Craig Shea – Janisch moves approval. Kruse seconds. Motion passes 2-0**

**29. Public Works**

- a. **Consideration/Discussion: Disposal of Obsolete Public Works Equipment:** Janisch moves approval with the stipulation that funds be placed in Public Works General Operations. Kruse seconds. Motion passes 2-0.

**30. Adjournment:** Chair Kruse adjourns the meeting at 7:01 PM

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS / PUBLIC SAFETY COMMITTEE MEETING MINUTES  
7/11/22      6:30 P.M.**

**Present:** Peggy Kruse, Michael Bell

**Also Present:** Drake Daily, Administrator; Joe Cockroft, Director of Public Works; Chief Burt Boldebeck; Lt. Jeff Sturdevant

**REGULAR MEETING**

31. **Call to Order:** Chair Kruse called the meeting to order at 6:30 PM
32. **Approval of Agenda:** Kruse moves approval. Bell Seconds. Motion passes 2-0
33. **Approval of Minutes from 6.13.22:** Kruse moves approval. Bell Seconds. Motion Passes 2-0

**34. Public Safety**

- a. **Monthly Police Department Report:** Chief Boldebeck gave a brief report
- b. **Consideration/Discussion Approval of Family Fest/ Grace Church Event 9.11.22**
- c. **Consideration/Discussion: Approval of Wilhelm Tell Festival, Art in the Park 9.4.22**
- d. **Consideration/Discussion: Operator Licenses-Jennifer Lewke, Liana Asmus, Ciaran O'NeillCulhane, Gavin Johnson, Cheyenne Morrow, Logan Wettach, Rebekah Stauffacher, Annie O'Connor, Molly Hlubek, Jamie Fahrney, Sundeep Singh, Kailyn Myers and Alexander Schutz**

Peggy Kruse Moved approval of b through d per staff recommendation. Bell Seconds. Motion passes 2-0

35. **Consideration/Discussion: Village Special Event Policy regarding Police Presence:** Chief Boldebeck requested clarification on when the Village would like to have police protection for special events with alcohol present. Chair Kruse asked if staff was the issue and Chief Boldebeck stated that staffing was not a concern but did not believe an officer presence was always necessary for every event and prefers to base the decision on past data. Trustee Bell requested that the Police Department provide data from the previous festival when a permit application is made. Peggy moved to leave the decision on requiring a police presence paid for by the applicant to the discretion of the department based on past data from the event. Bell Seconds. Motion passes 2-0

**36. Public Works**

- a. **Consideration/Discussion: Wastewater Rate Increase:** Village Engineer Travis Anderson gave a brief presentation on the rate case required as a result of the wastewater treatment plant upgrade made necessary by the DNR Phosphorous Removal regulations. The rate case will be broken into two parts. The first increase will result in an increase of approximately \$10 per month for a typical user. Kruse moved to recommend approval of the rate adjustment. Bell seconds. Motion passes 2-0. The Committee wanted to acknowledge they regret the necessity of the rate increase but it is financially prudent.

**37. The meeting stood adjourned at 7:45 PM**

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS**  
**PUBLIC WORKS / PUBLIC SAFETY COMMITTEE MEETING MINUTES**  
**6/13/22      6:30 P.M.**

**REGULAR MEETING**

Call to Order: Chair Kruse called the meeting to order at 6:45 PM and immediately adjourned the meeting due to lack of a quorum.

Minutes taken by: Drake Daily, Village Administrator

**Village of New Glarus**  
**Public Works and Public Safety Committee Meeting**  
**5/9/22 Minutes**

Members Present: Peggy Kruse, Henry Janisch

Also Present: Drake Daily, Burt Boldebuck, Joe Cockcroft

Chair Kruse called the meeting to order at 6:30 PM

Approval of the Agenda: Approved by acclamation

Public Comment Period: None

Approval of the Minutes: Approved by acclamation

**Public Safety**

a. Consideration/Discussion: Tofflers Amendment to Beer Garden Addenda

b. Consideration/Discussion: Operator's License – Clair M Hodel, Lori Stern

c. Consideration/Discussion: Street Use Permit – NG Senior High School Parade, Sunday June 5th

d. Consideration/Discussion: Street Use Permit for Memorial Day Parade, Saturday, May 30th

e. Consideration/Discussion: Cow and Quince Alcohol License Application and Alcohol License Renewal

Peggy Kruse moved approval of items a-e. Janisch Seconds. Motion passes 2-0

**Public Works**

a. Consideration/Discussion: Approval of Estimated Special Assessments for 9th Avenue Reconstruction Project between 2nd Street and 8th Street

Peggy Kruse moved to recommend approval of the estimated special assessments with a payback of 10 annual installments. Janisch Seconds. Motion passes 2-0

The meeting was adjourned at 7:30 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS**  
**PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING**  
**April 11, 2022 at 6:30 PM**  
**Village Hall Community Room**

**Present: Peggy Kruse, Henry Janisch, Michael Bell**

**Also Present: Drake Daily, Joe Cockroft, Chief Boldebeck, Lt. Jeff Sturdevant, Pat Rank**

**Regular Meeting**

1. Peggy Kruse called the meeting to order at 6:35 PM.
2. Approval of Agenda: **Henry Janisch moved approval of the agenda. Peggy Kruse Seconded. Motion carried 2-0**
3. Approval of minutes: **Henry Janisch moved approval. Peggy Kruse Seconded. Motion carried 2-0**
4. By Unanimous Consent, Chair Kruse moved item 7a up on the agenda: Referral from Plan Commission: Consideration/Discussion: Safety Evaluation of proposed Driveway locations for proposed 4k-2<sup>nd</sup> Grade Primary School: The Committee asked Village Engineer Patrick Rank some general questions related to the site plan including other access points considered, lighting, and impact on the neighborhood. Rank encouraged the District to file an official site plan application to fully consider the site plan as a whole. No action was taken.
5. Public Hearing: Special Assessments for 9<sup>th</sup> Avenue between 2<sup>nd</sup> Street and 8<sup>th</sup> Street: Chair Kruse opened the public hearing at 6:50 PM.
  - Brad Beal stated he paid to install the curb and gutter when it was first put in the 1970s and does not believe he should be assessed for the replacement. He also does not believe it is fair that neighbors who did not install the curb and gutter will now not be assessed for their installation. Beal stated he would prefer the Village stop issuing special assessments and spread the entire cost across the Village tax roll. Administrator Daily indicated the Village could choose to end their policy of special assessment but that would require action by the Village Board to do so and to date the Village Board has decided to continue issuing special assessments.
  - Beth Luchsinger asked if the Village will inform the resident if their lateral needs to be replaced as well. Village Engineer Pat Rank stated he would provide the contractor's information and residents could contact them for possible additional work on a private contract.
  - Dan Stokes asked how the special assessments are decided (calculation based on linear feet), inquired regarding a manhole by their residence and asked why the trees needed to be removed. Director Cockroft stated many trees are being removed as they are above the sewer main which is being replaced.
  - Arlene at 607 9<sup>th</sup> Avenue raised concerns about dust and stated she did not want a sidewalk and does not believe sidewalks are beneficial. She also asked how many bids were received and expressed concerns about the speed of traffic on 9<sup>th</sup> avenue following completion of the new road.
  - Kara Weber stated she believed additional planning sessions should have been held and residents should have provided input on the design of the project. She asked if the special assessment payback period could be extended.

- Susan Dial inquired about specific concerns related to her curb and sidewalk and also asked the process for paying the entire assessment up front.
- An additional resident who did not state their name asked where their tax dollars go and why special assessments are necessary if they pay taxes. Administrator Daily provided a brief summary of the services provided by the Village. Village Engineer Rank explained what costs of the project would be funded by general property taxes and which pieces were specially assessed.

Chair Kruse closed the public hearing at 8:00 PM

6. Approval: Special Assessments for 9<sup>th</sup> Avenue between 2<sup>nd</sup> Street and 8<sup>th</sup> Street: The committee tasked the Administrator with exploring the possibility of offering an extension on the assessment pay back and to report at the next meeting. No action was taken
7. Public Safety:
  - a. Monthly Police Department Report: Chief Boldebuck gave a brief report.
  - b. Consideration/Discussion: Operator Licenses – Stac Jones
  - c. Consideration/Discussion: Operator Licenses – Roger O’Leary
  - d. Consideration/Discussion: Operator Licenses –Melissa Finney
  - e. Consideration/Discussion: Operator Licenses –Joseph Patterson
  - f. Consideration/Discussion: Street Use Permit – Thomas Schmock

Chair Kruse moved approval of the licenses and permit. Janisch Seconds. Motion passes 3-0

8. Public Works
  - a. Consideration/Discussion: Downtown Chamber of Commerce Planter Watering: Administrator Daily summarized the contract. The Commerce would pay for the Village to water the downtown planters in front of businesses. The PW LTE would be responsible for the work. The contract is small enough that the Administrator could enter into it with no action but wanted to keep the Committee informed. Bell moved to support the execution of the contract. Janish Seconds. Motion passes 3-0.
  - b. Update: Village Brush Drop Off Site: Director Cockroft summarized issues relating to the drop off site. Compliance has improved but there are still issues with non-residents utilizing the service. No action was taken.

9. Adjournment: Chair Kruse adjourned the meeting at 8:35 PM

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
March 14, 2022 at 6:30 PM  
Remote Meeting via Zoom**

**Present: Peggy Kruse, Henry Janisch**

**Also Present: Drake Daily, Joe Cockroft, Chief Boldebuck, Lt. Jeff Sturdevant**

**Regular Meeting**

10. Peggy Kruse called the meeting to order at 6:30 PM.

11. Approval of Agenda: **Henry Janisch moved approval of the agenda. Peggy Kruse Seconded. Motion carried 2-0**
12. Approval of minutes: **Henry Janisch moved approval. Peggy Kruse Seconded. Motion carried 2-0**
13. Public Safety
  - a. Monthly Police Department Report: Chief Boldebeck provided an oral report.
  - b. Consideration/Discussion: Operator Licenses, Amanda Babler
  - c. Consideration/Discussion: Operator License: Janie Davis
  - d. Consideration/Discussion: Chamber Bike Rodeo Permit, May 14<sup>th</sup>
  - e. Consideration/Discussion: Polkafest and NG Beer, Bacon and Cheese June 10<sup>th</sup> and 11<sup>th</sup>
  - f. Consideration/Discussion: Blue Brews and Food Trucks June 25<sup>th</sup>  
**Peggy Kruse moved approval of items b through f. Janisch Seconds. Motion passes 2-0**
  - g. Police Department Squad Car Replacement Schedule: Chief Boldebeck provided a review of other department policies. No action was taken.
14. Public Works
  - a. Consideration/Discussion: Approval of purchase of three (3) control panels from EP2 for New Glarus Substation: **Peggy Kruse moved approval. Janisch seconds. Motion passes 2-0**
15. Adjourn into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Police Chief Employment Agreement: **Peggy Kruse moved to go into closed session. Janisch seconds. Kruse-Aye, Janisch – aye. Motion passes 2-0.**
16. Return to Open Session for possible action on closed session item: **Kruse moves to return to open session. Janisch seconds. Kruse – Aye, Janisch – Aye. Motion passes 2-0. Chair Kruse announced no action would be taken.**
17. Adjournment: Chair Kruse adjourned the meeting at 7:45 PM

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
February 14, 2022 at 6:30 PM  
Remote Meeting via Zoom**

**Present: Peggy Kruse, Michael Bell, Henry Janisch**

**Also Present: Drake Daily, Joe Cockroft, Chief Boldebeck, Lt. Jeff Sturdevant**

**Regular Meeting**

18. Peggy Kruse called the meeting to order at 6:30 PM.
19. Approval of Agenda: Michael Bell moved approval of the agenda. Peggy Kruse Seconded. Motion carried 3-0
20. Approval of minutes: Michael Bell moved approval. Peggy Kruse Seconded. Motion carried 3-0
21. Public Safety



- h. Monthly Police Department Report: Chief Boldebeck provided an oral report.
- i. Recommendation: Discussion/Consideration: Operator Licenses to Expire 6/30/23: Joni Keehn, Chloe Gwin

Transfer of Retail Liquor/Fermented Malt Beverages Licenses: Rusty Raven

Temporary Liquor Permit Application: New Glarus Fire Department: **Michael Bell moved approval of operator licenses, transfer of license at Rusty Raven and temporary liquor license for New Glarus Fire Department. Peggy Kruse Seconds. Motion passes 3-0**

- j. Police Department Squad Car Replacement Schedule: No action was taken

22. Public Works

- a. Recommendation: Discussion/Consideration: Options for Spring Bulk Clean-up Day: No action was taken
- b. Consideration/Discussion: Special Assessment Ordinance: No action was taken

23. Street Use Permit Fee Increase: No action was taken

24. Adjournment

25. Adjournment: Chair Kruse adjourned the meeting at 8:00 PM

Minutes taken by: Drake Daily, Village Administrator